

Supplier Self-Disclosure DAS Environmental Expert

1. Basic Information

Company:			
Address:			
Contact Person:			
Phone:		Fax:	Mobile:
E-mail:			
Website:			
UID-Number:		Tax ID:	
DUNS-Number:			
Company Structure:			
Participations and / or Holding Company:			
If different from above address			
Order Address:			
Billing Address:			
Do you have a product liability Insurance?			
If yes, insured amount:			

2. Contact

Management:	Name:		Fax:	
	E-mail:		Phone:	
Sales:	Name:		Fax:	
	E-mail:		Phone:	
Order Processing:	Name:		Fax:	
	E-mail:		Phone:	
Technology:	Name:		Fax:	
	E-mail:		Phone:	
Service:	Name:		Fax:	
	E-mail:		Phone:	
Quality Assurance:	Name:		Fax:	

	E-mail:		Phone:	
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Accounting:	Name:		Fax:	
	E-mail:		Phone:	
Materials Management:	Name:		Fax:	
	E-mail:		Phone:	

3. Company Information

Founding year:				
Revenues of past 3 Years (Export shares in %):	()	()	()	
Production Facilities National and International:				
Total number of Employees:				
Number of Employees according to Department:	Production:		Administration:	
	Development:		Technology/Construction:	

4. Manufacturing Technology

Manufacturing / Delivery assortment:			
Applied Production Processes:			
Installed Machinery (please list):			
Which processes are sourced externally?			
Additional Remarks:			
What is the current capacity utilization?	<input type="checkbox"/> Low	<input type="checkbox"/> Medium	<input type="checkbox"/> High
Is it possible to expand capacities?	<input type="checkbox"/> Short-term <input type="checkbox"/> Mid-term <input type="checkbox"/> Long-term <input type="checkbox"/> Not possible		

5. Certification	
Does the company operate under a certified quality management system?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In planning If yes, please attach a copy.
Does the company operate under a certified environmental management system?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In planning If yes, please attach a copy.
Do you hold other certifications (please list):	

6. Quality Management	
Are there concrete job descriptions? Are tasks, responsibilities and competencies specified for all quality-relevant tasks?	
Are customer requests evaluated regarding technical feasibility? If yes, who is responsible?	
Are work sequence plans / manufacturing specifications created to serve as production documents? Do such records name concrete equipment numbers? Does production follow these work plans?	
How do you ensure that production follows only the most recent production documents (inspection, revision index, customer drawings)?	
Are production documents subject to an implemented change control?	
How do you ensure that production will follow the respective DAS-guidelines (drawings, manufacturing specifications, inspection schedules)?	
Will you inform DAS about planned changes in manufacturing processes, if DAS guidelines exist?	
Do you carry out production by yourself or do you work with subcontractors? Will DAS be informed if subcontractor(s) is (are) used?	

How do you conduct goods entry inspections for bought-in-components (raw materials, pre-produced parts)?	
Items provided by DAS: How do you ensure that DAS will be notified in case of defective or damaged items supply?	
How do you mark your produced items?	
Do you perform in-process-controls (IPC) and final inspections? How are they performed and documented?	
Is IPC scheduled for all items (100% control) or on a random basis? If random control, what kind and how many?	
Are measuring devices calibrated on a regular basis? How do you mark calibrated devices?	
How do you ensure that only controlled products are delivered? How are final inspections documented? Are there records of inspection planx?	
How do you store or mark defective products?	
Who makes decisions about usability and necessary measurements concerning defective products? Will you inform DAS?	
Do you have a defect guidance system? What measurements are taken when quality deviations occur?	

7. Development

What on-site equipment is available?	<input type="checkbox"/> Development (Prototype Construction, Testing Ground) <input type="checkbox"/> Construction <input type="checkbox"/> CAD-Systems <input type="checkbox"/> Data Transmission
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What on-site laboratory and testing technology is available?	
Does the facility have a tech-center or system-and-process handling?	
Do you have a materials development department?	

8. Logistics, Order Processing

Is collection by the customer possible?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What logistic concepts are used?	
Are there emergency programs in case of delays or late changes?	

9. Additional Remarks

How did you find us? (Trade fair, website, business registry, employee, others)	

Name, Function
Title

Signature Date