

1. Aim of the general packaging and delivery regulation

The packaging and delivery instructions serve as a guideline to ensure a trouble-free flow of materials and information along the value chain between the suppliers and DAS Environmental Expert GmbH (hereinafter referred to as DAS EE).

In case of non-compliance, this will have a negative impact on the supplier rating for suppliers. Furthermore, DAS EE reserves the right to pass on the additional effort and costs for non-compliance directly to the supplier.

Deviations from these packaging and delivery regulations must be expressly agreed upon by the Supplier with DAS EE and agreed upon in text form.

2. Delivery address

Please be sure to note the delivery address in our orders.

3. Goods acceptance times

Goods acceptance takes place on the following working days, excluding federal state holidays:

- Monday - Thursday 7.00 - 11.30 / 12.00 - 16.00
- Friday 07:00 - 11:30 / 12:00 - 15:00

Outside the mentioned times there will be no goods acceptance!

4. Packing instructions

4.1 General requirements

For reasons of economic and ecological sustainability, we prefer to ship the goods in reusable packaging.

The packaging selected must meet the requirements of the goods to be packed (cf. § 411 ff. HGB). In doing so, it must meet the stresses of the intended mode of transport. This means that the transport route and the means of transport as well as possible influencing circumstances such as weather and treatment during transport must be taken into account.

To be noted:

- Type of route
- Expected effects
- Pollution load
- Sufficient protection of the packaging during reloading and other movement of the package

The sender is liable for damages and expenses caused by insufficient packaging.

In order to be able to guarantee a quality delivery, the following requirements must be met:

- The goods must be free from any contamination.
- The packaging must ensure the protective function, i.e. it must protect the goods from mechanical damage, corrosion and weather conditions.
- The packaging is not to be closed by metal staples and straps, but by adhesive tapes and PET/ PP strapping.

4.2 Permitted packaging materials

<i>Material</i>	<i>Approved materials</i>	<i>Inadmissible materials</i>
Composites		Composite materials are not permitted
Plastic One way	PE, PP, PS, PET Marking according to DIN 6120	PVC, polystyrene, foils in black
Plastic Reusable	PE, PP, PET, ABS Marking according to DIN 6120	PVC, polystyrene, foils in black
Plastic packaging material Bags / Sacks Foil blanks Shrink and stretch films Tubes Protective caps/insulating caps Deep drawing inserts	PE PE PE PE, PP, PS PE PE, PP, PS, PET, ABS	
Paper / Cardboard	Environmentally friendly material	Kerosene paper Wax paper Bitumen Old / dirty materials
Wood	Plywood Solid wood For all pallets and boxes, which are imported, compliance with the IPPC standard "ISPM15" is mandatory	Lacquered, coated, impregnated wood Pressboard Pressboard
Filling materials	Paper Corrugated board	Molded parts/ chips from styrofoam Chips from vegetable products
Anti-corrosion paper	Only VCI papers that are demonstrably recyclable together with paper / board	
Strapping / Adhesive tapes	PE, PET	Polyamide belts Steel strips

4.3 Environmentally conscious handling of packaging waste

Loading aids and packaging must be planned in such a way as to ensure adequate transport protection while minimizing the use of packaging.

In order to keep the environmental impact as low as possible, care must be taken with all packaging materials to use as few resources as possible and to pack as environmentally friendly as possible.

Requirements to reduce packaging waste

1. avoidance of packaging:

- The supplier shall pack the goods in such a way that safe and damage-free transport is ensured with the least possible use of packaging material.

2. reduction of packaging:

- Packaging waste can be reduced by using reusable packaging. If this is economically feasible, reusable packaging is preferable to the use of disposable packaging.
- Reusable packaging must be marked accordingly (e.g. "Property of the company ...")

3. material recycling of the packaging:

- The best way to dispose of packaging is to recycle it into new products.
- Only environmentally compatible and recyclable (recyclable) materials may be used as packaging material, which can be accepted for recycling across the board and disposed of by DAS EE without additional effort and costs.

4.4 Dimensions and weights of the packages

The packages in the CEP area may not weigh more than 20 kg. If packages weighing more than 20 kg are delivered, they must be transported on or in appropriate loading equipment. It must be ensured that the loading aids can be unloaded with an industrial truck.

- Individual packages that are moved manually: Maximum 20 kg
- Load units/ pallets: Maximum 800 kg

4.5 Loading equipment

All loading equipment delivered to DAS EE must be in perfect and undamaged (replaceable) condition. The assessment of the condition is carried out by the respective employee in the DAS EE incoming goods department.

4.6 Types of loading equipment

All loading aids must be accessible from 2 sides with a lift truck / forklift.

- Euro pallets (1.200 x 800 x 1400mm)
- Euro grid box (1.200 x 800 x 1400mm), these must be foldable
- Wooden boxes (1.200 x 800 x 1400mm)
- Cardboard boxes on pallets (1.200 x 800 x 1400mm)

In exceptional cases also smaller pallets.

The dimensions of the loading equipment (1,200 x 800mm) may be exceeded only in exceptional cases and in agreement with DAS EE, provided that the load is larger than the dimensions.

4.7 Requirements for shipping packaging

To ensure an efficient and rational material flow, the following requirements must always be observed:

- Damage free delivery
- Formation of optimal loading units
- Transport lock
- Non-stackable goods must be adequately marked
- Compliance with the specified dimensions
- Handling fair structure
- Recyclable materials

5. Delivery of parcel and forwarding shipments

On delivery, it must already be clearly recognizable from the outside who is the recipient and who is the sender. If the shipment consists of several packages, this must also be made clear from the outside (package 1 of X).

6. Accompanying documents

Delivery is only possible with complete accompanying documents (at least delivery bill) in duplicate.

7. Delivery bills

It is mandatory that the delivery bill is enclosed with the shipment. The delivery bill must contain the following contents:

- Order number
- Recipient address according to order and sender with address
- Part number & part name
- Total delivery quantity & partial quantity per package
- Item weight
- Goods tariff number and origin of goods (preferably already on the order confirmation)
- Delivery conditions
- In the case of hazardous goods: information on hazardous substance and hazardous goods according to legal regulations